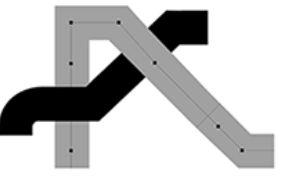
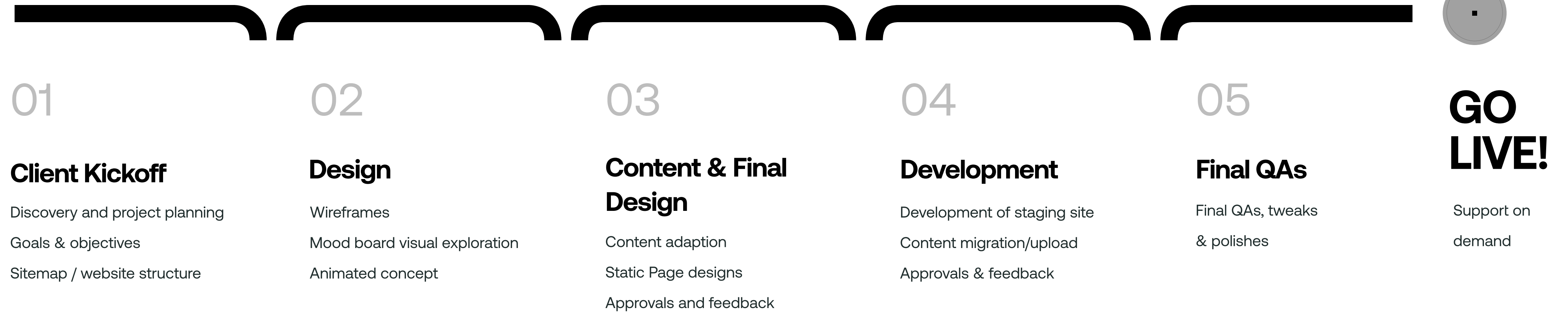


Web Project: Collaborative Blueprint

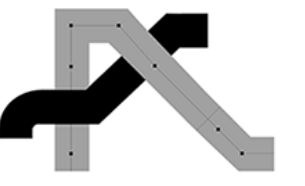
Process



Web Project

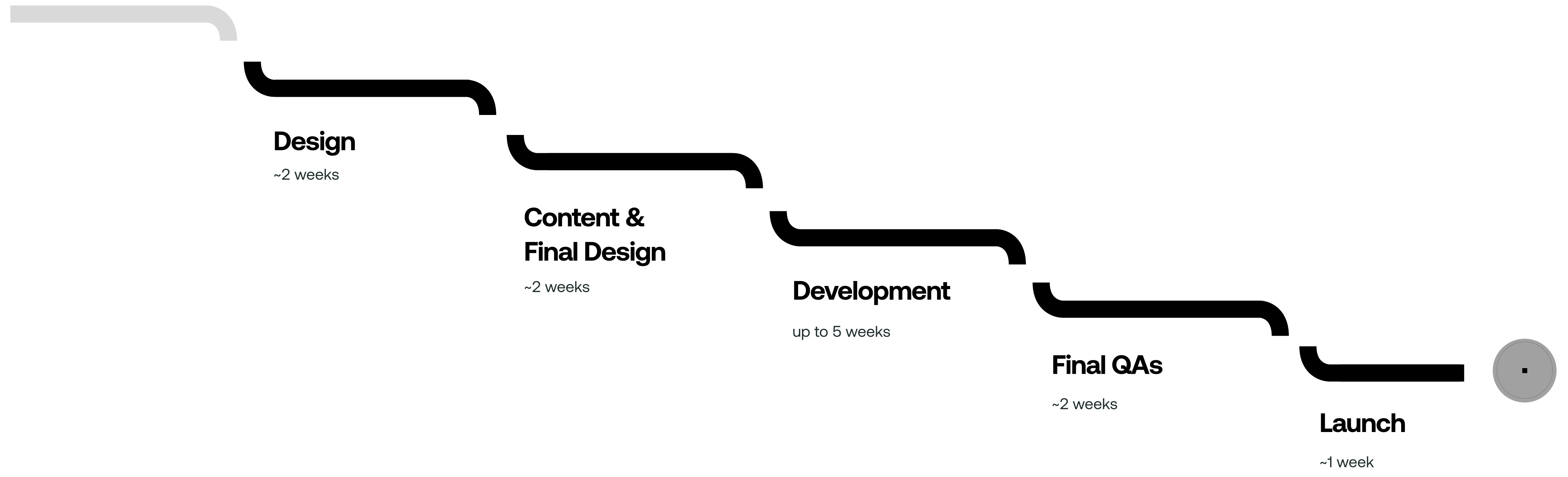


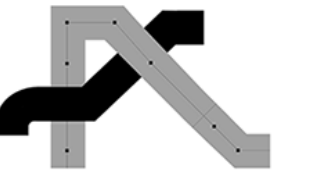
Process



Timeline

Client Kickoff





Design deliveries

3x

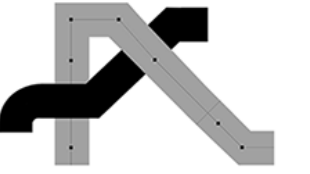
Revisions on
each step

.FIG

Figma files with all web
assets

72h

Typical response
time



Collaborative Commitments

Timely Feedback

72-Hour Response Window:

We make every effort to complete your assignment on time. We request approvals or comments within 72 hours of submitting in order to accomplish this. This enables us to keep up the momentum and quickly resolve any issues.

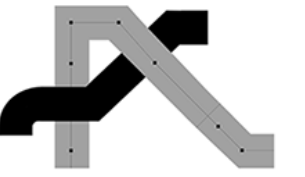
Content Delivery

It is essential to supply all required content (brand assets, text, photos, videos, etc.) from the outset of the project. Maintaining the project schedule and preventing delays in the design and development stages depend on timely content supply.

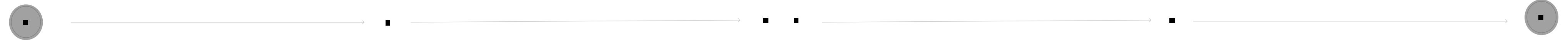
Final Confirmations

No Modifications Following Formal Confirmation:

We regard designs, layouts, and other project components as finalized once you have provided formal consent. Any requests for adjustments made after official confirmation could affect the project's timeframe and incur additional costs.



Payment Milestones



50% Initial Upfront
Payment

Remaining 50%
Payment

50% Upfront
Payment

Remaining 50%
Payment

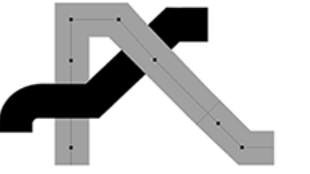
Design

**Content &
Final Design**

Development

Final QAs

**GO
LIVE!**



F.A.Q

Q1

How do you handle changes to the project scope?

If the scope needs to be changed, we'll talk about it, evaluate how it will affect the budget and schedule, and decide on a course of action that fits your needs and goals.

Q2

What if we need more revisions than what's included?

To guarantee that your project stays on schedule and under budget, the project plan contains a predetermined amount of revisions for each phase. If more changes are required, we can make them at a **mutually agreed-upon extra cost.**

Q3

How do we handle communication and project management?

We manage the project using email. It's important to keep in copy of communications on one thread for each stage including development to avoid miscommunication. Feedback also can be provided using figma comments function.

Q4

What is your payment policy?

The conditions of our payments are based on project milestones. To start work, we need to have 50% of deposit for each stage. After that, payments are due in stages at significant project milestones, with the last installment payable when the project is finished on development. Official invoices will be issued.

Q5

What about the rights to the work produced and confidentiality agreements?

All rights to the project's designs and code are yours after the final payment. We also provide all essential files and documentation for full ownership. An NDA is optional and can be arranged **for an additional fee.**

**Any Doubts?
Reach Out
Anytime**

shineft@gmail.com